November 2024
Reviewed: September 2026

Studlands Rise First School
First Steps on the Learning Journey

Studlands Rise First School Nursery Admissions Policy

Nursery Application Process for Entrants

Our Nursery forms part of our Foundation Stage Unit and caters for children who are going to have their 4th birthday in that academic year, which starts on 1st September. It is an educational based Nursery led by an experienced, qualified teacher and well qualified early years practitioners. For further information about the Nursery and the sorts of activities that are covered, please see our website (www.studlandsrise.herts.sch.uk) If the Nursery is not full in September with children who will be 4 in that academic year, we will also welcome applications from younger children to start in the Nursery the term after their third birthday (so they would spend 4 or 5 terms in the Nursery until they reached the correct age to enter a Reception class).

We welcome visits from prospective parents to see our school. Please contact the school office on 01763 243930 or admin@studlandsrise.herts.sch.uk and they will be happy to arrange a time for you to visit.

Our session times in Nursery are: morning Nursery 9.00 – 12.00 with flexible drop off from 8.50, lunch club from 12.00 until 1.00 and afternoon sessions from 1.00 until 3.00

All Nursery aged children are entitled to a free 15 hours of childcare per week (570 hours per year split over 38 term time weeks). If you meet certain criteria (you can check at https://www.gov.uk/government/publications/30-hours-free-childcare-eligibility) your child may be eligible to have 30 hours of free childcare per week (1140 hours per year split over 38 term time weeks).

At Studlands Rise First School Nursery, we allocate all children every morning session (9.00 – 12.00, with flexible drop off from 8.50) as their 15 hour entitlement. Children are encouraged to attend every morning session to ensure that their learning is progressive and well managed. **Please note that this is a change from our previous policy.** If you are eligible for 30 hours funding, then your child can also stay for daily lunch clubs (12.00 – 1.00) and afternoon sessions (1.00 – 3.00). If your child is not entitled to the free 30 hours, then you can choose to book your child in for lunch clubs and afternoon sessions in addition to the free morning sessions; these currently cost £5.50 per hour.
Please note: Funded hours will need to be confirmed at the start of each term and any changes to funded hours will require a terms notice. 'Ad hoc' additional hours may be requested, and a decision made based on the staffing availability to maintain safe adult: child ratios on the day/time requested. Any 'ad-hoc' hours will be charged at £5.50 per hour.

How to Apply for a Place in Nursery (Children who will be 4 in the academic year starting on 1st September)

Please fill in an application form downloadable from our school website (www.studlandsrise.herts.sch.uk) and return it to admin@studlandsrise.herts.sch.uk or post the form back to school if you cannot email it. We will accept applications for a place in our Nursery to start in September (from parents of children who will be 4 in the academic year starting on 1st September) all year around.

We have a total of 29 places in our Nursery and these will be allocated on a first come, first served basis. We will contact all applicants at the start of the Summer Term (mid – late April) to confirm that your child has a place and we ask that you accept or decline the place as soon as possible so that we can begin to make arrangements for your child's transition.

Please note that a place at Studlands Rise First School Nursery does not guarantee a place in Reception in the main school. You need to reapply through Hertfordshire County Admissions system for a place in the Reception class.

How to Apply for a Place in Nursery (Children who will turn 3 between 1st Sept and 31st March)

In the event that we have spaces in our Nursery, we may have a second application round for parents of children who will have their 3rd birthday between September 1st and March 31st. These children are also known as 'Rising 3s' If successful, these children would join the Nursery the term after their third birthday and complete either 4 or 5 terms in the Nursery class.

Please fill in an application form downloadable from our school website (www.studlandsrise.herts.sch.uk) and return it to Nurseryapplications@studlandsrise.herts.sch.uk or post the form back to school if you cannot email it.

If your child is offered a place as a 'rising 3' then they are guaranteed their place in Nursery for the following academic year.
If you are applying outside of our admissions period, please contact Ms Morris in the school office on 01763 243930 or admin@studlandsrise.herts.sch.uk Applications received outside of the admissions period will be considered as they are received.

Please note that a place at Studlands Rise First School Nursery does not guarantee a place in Reception in the main school. You need to reapply through Hertfordshire County Admissions system for a place in the Reception class.

J. Dawson (Chair of Governors) *Nikki Wilby* (Headteacher)