



Studlands Rise First School  
First Steps on the Learning Journey

Agreed: May 2018  
Review date: May 2019

## CHARGING AND REMISSIONS POLICY

### INTRODUCTION

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

### CHARGES

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:

#### School Journeys in School Hours

The Board and Lodging element of residential activities deemed to take place largely within school hours.

#### Activities Outside School Hours

The full cost to each pupil deemed to be optional extras taking place outside school hours.

#### Instrumental Tuition

The cost to the pupil for providing individual and group instrumental tuition.

#### Swimming

The cost of lessons, determined by Royston Leisure Centre and the cost of transport.

### GENERAL

The Governing Body may, from time to time, amend the categories of activity for which a charge may be made.

Nothing in this policy statement precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing other educational experiences for pupils.

Headteacher · Miss A Doke

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## REMISSIONS

The school has a hardship fund which may be used to support parents with the board and lodging costs of a residential visit in the case of pupils whose parents and guardians are in receipt of benefits listed below.

- Income Support
- Income based Jobseeker's Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit (providing they are also entitled to Working Tax Credit and have an annual income, assessed by the Inland Revenue, that does not exceed £13,910)
- Guaranteed Pension Credit

Documentary evidence will be required.

Reviewed by: Mrs Alison Rinna

Headteacher: *A Rinna*

Chair of Governors: *L. Colebrooke*

Date: May 2018

Date of Next Review: May 2019

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